

# Information in easy language

- The library in Markdorf offers a lot of media to be loaned.
- Media are books, audio books, journals, CDs and DVDs.
- To loan media a reader's pass is necessary.
  - ✓ You need your ID card.
  - ✓ The library charges an annual fee of 15€ for the pass.
  - ✓ The signature of the parents will be required by pupil under the age of 16.
  - ✓ There is no annual fee for children.

- The loan periods are :

Books and audio books	4 weeks
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Journals, CDs, DVDs	2 weeks
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- If the loan period is overrun, overdue fines will be charged.
- In case of loss or damage of any media, the object has to be replaced.
- Information about books of the library can be found at one of the reference computers (OPAC) in the library or online at the library's homepage.
- There is a hotspot in the library.